

**Please note:** Initial iPhone setup must be done using a wireless internet connection and cannot be established while using WiFi.

To set up IMAP, do the following:

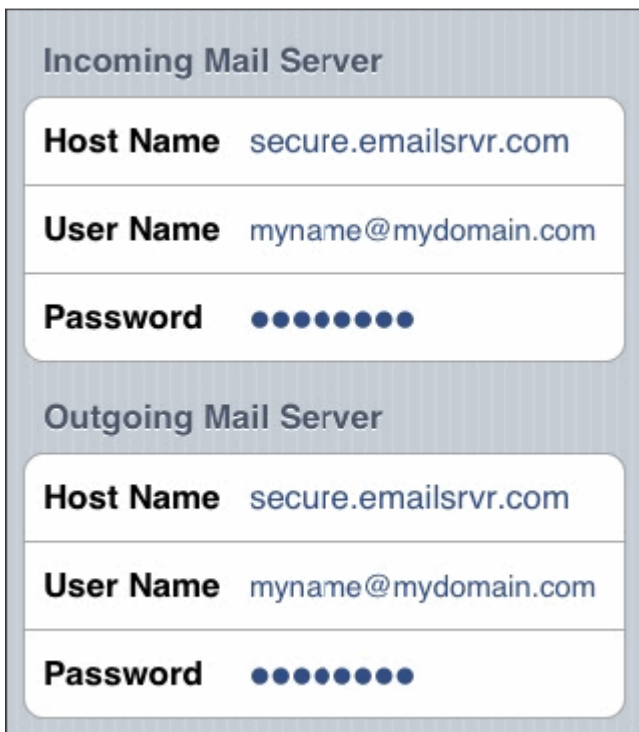
1. Tap **Settings, Mail, Contacts, Calendars, Add Account, Tap Other** and then **Add Mail Account**.



2. Enter the following information in the spaces provided:
  - Name—Enter your first and last name. This is the name that will appear in the **From** field of messages you send.
  - Address—Enter your entire email address (e.g., myname@mydomain.com).
  - Password—Enter the password for your email account.
  - Description—Enter a descriptive name for the account (e.g., Work Account). This description will be visible only to you.
3. Tap the **Save** button.

**Note:** If **IMAP** is not already selected, tap the **IMAP** button.

4. Under both the **Incoming Mail Server** and **Outgoing Mail Server** sections, enter the following information:
  - Host Name—Enter the secure server name:
    - **secure.emailsrvr.com**
  - User Name—Enter your entire email address (e.g., myname@mydomain.com).
  - Password—Enter the password for your email account.

The image is a screenshot of the iPhone Mail Server settings screen. It is divided into two main sections: "Incoming Mail Server" and "Outgoing Mail Server". Each section contains three input fields: "Host Name", "User Name", and "Password". The "Host Name" field in both sections is filled with "secure.emailsrvr.com". The "User Name" field in both sections is filled with "myname@mydomain.com". The "Password" field in both sections is filled with seven blue dots. The background of the settings screen is a light grey color with a subtle grid pattern.

5. Tap the **Save** button and the device will verify settings and return to the **Mail, Contacts, Calendars** screen.

## To Configure Default Folders

1. Tap **Settings, Mail, Contacts, Calendars**, Select your **account**, scroll down and Tap **Advanced**



2. Under **Mailbox Behaviors**, tap **Drafts Mailbox**.
3. Under **On the Server**, tap **Drafts**.
4. Tap **Advanced** and Tap the **Sent Mailbox**.
5. Under **On the Server**, tap **Sent**.
6. Tap **Advanced** and then Tap **Deleted Mailbox**.
7. Under **On the Server**, tap **Trash**.